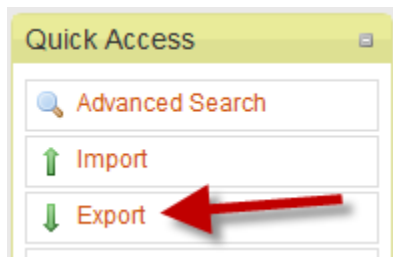


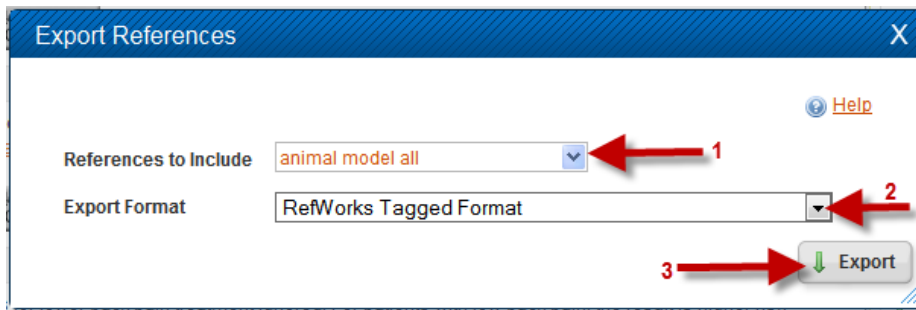
Saving a RefWorks Tagged Format File

A. Click on the "Export" link in the "Quick Access" box.



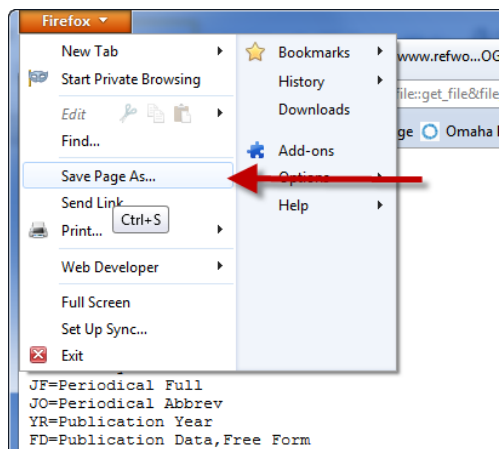
B. Make appropriate selections and export.

1. Select the folder you wish to export (you may also export "all references" or "my list")
2. Select "RefWorks Tagged Format" from the "Export Format" drop-down menu.
3. Click the "Export" button.



C. The tagged format references will appear.

D. Use the file or other drop-down menu to select "Save As" or "Save Page as"



- E. In the "Save as" dialog box,
1. select a location you will be able to locate
 2. select a file name you will remember
 3. select the .txt format (if not chosen already)
 4. click the "Save" button

